The Little Theatre Film Society is proud to support charitable fundraisers for fellow environmental, educational, community, and cultural nonprofit organizations in the Greater Rochester area, and we are asked to support many worthwhile charitable causes and events every day. Because The Little is a non-profit organization, it is necessary to limit the number of donations we distribute each year. While we make every effort to support as many requests as possible, due to the number of requests we receive we are unable to accommodate all of them.

Before you begin your submission, please review The Little Theatre’s Donation Request Policy.

Organization Name: ____________________________

Has your organization received a donation from us in the previous calendar year? (Circle one)

Yes/No

Which of the following best describes the mission of your organization? (Check all that apply)*

- Provide educational programming
- Serve children and families
- Cultural or community organization operating in and supporting the Greater Rochester region
- Other. Please explain: ____________________________

Industry (Check all that apply)*

- Arts
- Accounting, banking, financial services
- Automotive, manufacturing
- Building, construction and trades
- Childcare, eldercare
- Communications and publishing
- Computers, tech, and data
- Education (Pre-K-12)
- Education (Colleges and Universities)
- Entertainment
- Food and beverage, hospitality, government and legal
- Government or municipality
- Healthcare, medical, pharmaceutical
- Insurance
- Nonprofits, community, service, and religious
- Real estate
- Retail
- Sports, recreation, or other athletics
- Travel and tourism

Business Address*

Street Address: ____________________________________________

Street Address Line 2: ____________________________________________

City: ____________________________________________ State/Province: ____________ Postal/Zip Code: ____________

County:

- Genesee
- Monroe
- Livingston
- Ontario
- Orleans
- Seneca
- Wayne
- Wyoming
- Yates

Business Phone Number: ____________________________ Business Website: ____________________________

This organization is a 501(c)(3): Yes/No (Circle One)

Contact Name of person making the request:

First Name: ____________________________ Last Name: ____________________________

Contact Email: ____________________________ Contact Phone Number: ____________________________

Best hours to be reached: (Circle one) Day: Mon., Tue., Wed., Thurs., Fri. Time: AM/PM
Contact affiliation with organization (Check all that apply)*
  ○ Employee
  ○ Volunteer
  ○ Intern
  ○ Board Member
  ○ Committee or Event Chairperson
  ○ Other

Send donation to the attention of: Contact person above/Someone else (If so, who?__________________________)

Please tell us about your event!
Event Name:_____________________________________________

Event Location:____________________________________________

Event Date:_____________________________________________ Is this a recurring/annual event? Yes/No

What is the projected attendance for this event? __________________________________________________________

How will you be promoting your event? __________________________________________________________________

What is the purpose of this event?
  ○ Fundraiser, gala, or other campaign to support the operations or mission of my organization.
  ○ Fundraiser for education-based programming.
  ○ Fundraiser for a government or municipal service or program.
  ○ Other. Please explain: ____________________________________________________________

Please provide a brief description of your event and your organization’s role*:
(EX: 5k Run to raise awareness for a cause, or a Golf Tournament to raise funds for your organization’s operations.)
__________________________________________________________________________
__________________________________________________________________________

*Please note: Contributions will not be made to events that are being held for individuals, private families, performance groups or athletic teams. School requests will only be considered if the fundraiser directly supports educational programs.

This donation will be used as: ____________________________________________________________
  ○ Prize (not a door prize)
  ○ Raffle
  ○ Auction item

FYI: We regret that we are unable to fulfill requests for door prizes, holiday parties, incentive programs, third-party fundraisers or recognition events, including rewards-based endeavors such as summer reading programs.

Please tell us how to direct your donation:
Street Address: ________________________________________________________________

Street Address Line 2: ____________________________________________________________

City:________________________________________ State/Province:_____________________ Postal/Zip Code:____________

Do you need additional marketing materials? (Circle one) Hi-res Little Logo/Hi-res Photography/Brochures
Questions, comments, or additional notes:__________________________________________________________________________
__________________________________________________________________________

Have you referred to our donation request policy to ensure that your request meets our guidelines? Yes/No