



Donation Request

The Little Theatre Film Society is proud to support charitable fundraisers for fellow environmental, educational, community, and cultural nonprofit organizations in the Greater Rochester area, and we are asked to support many worthwhile charitable causes and events every day. *Because The Little is a non-profit organization, it is necessary to limit the number of donations we distribute each year.* While we make every effort to support as many requests as possible, due to the number of requests we receive we are unable to accommodate all of them.

Before you begin your submission, please review [The Little Theatre's Donation Request Policy](#).

Organization Name: _____

Has your organization received a donation from us in the previous calendar year? (Circle one) Yes/No

Which of the following best describes the mission of your organization? (Check all that apply)*

- Provide educational programming
- Serve children and families
- Cultural or community organization operating in and supporting the Greater Rochester region
- Other. Please explain: _____

Industry (Check all that apply)*

- | | |
|---|--|
| <ul style="list-style-type: none"><input type="radio"/> Arts<input type="radio"/> Accounting, banking, financial services<input type="radio"/> Automotive, manufacturing<input type="radio"/> Building, construction and trades<input type="radio"/> Childcare, eldercare<input type="radio"/> Communications and publishing<input type="radio"/> Computers, tech, and data<input type="radio"/> Education (PreK-12)<input type="radio"/> Education (Colleges and Universities)<input type="radio"/> Entertainment | <ul style="list-style-type: none"><input type="radio"/> Food and beverage, hospitality, government and legal<input type="radio"/> Government or municipality<input type="radio"/> Healthcare, medical, pharmaceutical<input type="radio"/> Insurance<input type="radio"/> Nonprofits, community, service, and religious<input type="radio"/> Real estate<input type="radio"/> Retail<input type="radio"/> Sports, recreation, or other athletics<input type="radio"/> Travel and tourism |
|---|--|

Business Address*

Street Address: _____

Street Address Line 2: _____

City: _____ State/Province: _____ Postal/Zip Code: _____

County:

- | | |
|---|--|
| <ul style="list-style-type: none"><input type="radio"/> Genesee<input type="radio"/> Monroe<input type="radio"/> Livingston<input type="radio"/> Ontario<input type="radio"/> Orleans | <ul style="list-style-type: none"><input type="radio"/> Seneca<input type="radio"/> Wayne<input type="radio"/> Wyoming<input type="radio"/> Yates |
|---|--|

Business Phone Number: _____ Business Website: _____

This organization is a 501(c)(3): Yes/No (Circle One)

Contact Name of person making the request:

First Name: _____ Last Name: _____

Contact Email: _____ Contact Phone Number: _____

Best hours to be reached: (Circle one) Day: Mon., Tue., Wed., Thurs., Fri. Time: AM/PM

Contact affiliation with organization (Check all that apply)*

- Employee
- Volunteer
- Intern
- Board Member
- Committee or Event Chairperson
- Other

Send donation to the attention of: Contact person above/Someone else (If so, who? _____)

Please tell us about your event!

Event Name: _____

Event Location: _____

Event Date: _____ Is this a recurring/annual event? Yes/No

What is the projected attendance for this event? : _____

How will you be promoting your event? _____

What is the purpose of this event?

- Fundraiser, gala, or other campaign to support the operations or mission of my organization.
- Fundraiser for education-based programming.
- Fundraiser for a government or municipal service or program.
- Other. Please explain: _____

Please provide a brief description of your event and your organization's role*:

(EX: 5k Run to raise awareness for a cause, or a Golf Tournament to raise funds for your organization's operations.)

***Please note:** Contributions will not be made to events that are being held for individuals, private families, performance groups or athletic teams. School requests will only be considered if the fundraiser directly supports educational programs.

This donation will be used as:

- Prize (*not a door prize*)
- Raffle
- Auction item

FYI: We regret that we are unable to fulfill requests for door prizes, holiday parties, incentive programs, third-party fundraisers or recognition events, including rewards-based endeavors such as summer reading programs.

Please tell us how to direct your donation:

Street Address: _____

Street Address Line 2: _____

City: _____ State/Province: _____ Postal/Zip Code: _____

Do you need additional marketing materials? (Circle one) Hi-res Little Logo/Hi-res Photography/Brochures

Questions, comments, or additional notes:

Have you referred to our donation request policy to ensure that your request meets our guidelines? Yes/No

Signature: _____ Date: _____

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